

COUNTY GOVERNMENT OF LAIKIPIA

RUMURUTI MUNICIPAL BOARD

P.O Box 46-20321

Rumuruti



**MINUTES OF THE BOARD MEETING HELD AT RUMURUTI VILLA HOTEL ON
12.07.2019**

Present

- | | |
|---------------------|-------------------|
| 1. Peter Rukwaro | Chairman |
| 2. Faith Ntarara | Vice chairman |
| 3. Jackson Maina | Municipal Manager |
| 4. Patricia Lelegwe | Member |
| 5. Richard Kamunya | Member |
| 6. David Mathea | Member |
| 7. Agnes Lokoro | Member |
| 8. Issack Sheikh | Member |
| 9. Peris Kinyua | Member |
| 10. Saul Cheruiyot | Member |

Opening Remarks

The meeting which commenced immediately after the election of the Chairman and Vice Chairman started with an opening prayer led by Saul Cheruiyot. The Municipal manager congratulated the Chairman and the Vice chairman for being elected to their current posts and the co-runners for participating and accepting to support the elected members.

Agenda

1. Institutionalization
2. Plans & Strategies
3. Tools
4. Familiarization

Min 1/12/07/19: Institutionalization

Members appreciated the fact that the County Government had handed over the office block for use by the Municipal Board.

It was agreed upon that Board members be Gazetted and sworn- in as soon as is practically possible followed by the Inauguration of the board. Renovations of the boardroom, sanitation block and the perimeter wall will be undertaken. The Municipal board will have a Logo secondary to the Laikipia County Logo. The County ICT department will design a website for the Municipal Board. Each Board Member will have an official email address. Also of importance will include, surveillance systems, computers, Seal, official stamp, stationeries among others.

Min 2/12/07/19 Plans & Strategies

The Board will scrutinize the existing documents and plans with a view of developing and adopting all necessary planning documents to enable it fulfill its mandate. Supervision of the Urban Development Grants (UDG) financed investment projects under construction will be given maximum attention.

Min 3/12/07/19: Tools

The board will develop a code of conduct to govern the members, a board calendar of events, a board service charter, a communication plan together with a public participation framework.

Min 4/12/07/19: Familiarization

Introduction of Board members to the Public, Government institutions and the Investors was found to be very necessary. The board will hold several Public participation Fora within the financial year.

A.O.B

Having no other business, the meeting ended at 3.45pm with a word of prayer led by Patricia Lelegwe. The next meeting will be held on the 19th of July 2019.

Minutes prepared by **Jackson Maina Kibocha – Secretary**

Minutes approved by **Peter Rukwaro – Chairman**

Signed..........Date.....12-7-2019